



# MEET *and be* GREEN

## COMMITMENT

At Hyatt, we believe that taking care of our environment is a responsibility that we all share. That is why we invite you to partner with us to make your next meeting at Hyatt Regency Scottsdale Resort and Spa a “greener” one.

Simply commit to taking these 10 steps to reduce the environmental impact of your meeting. In return, Hyatt Regency Resort will commit to giving you a rebate of 3% on your final master bill\*.

\*Offer includes a 3% rebate off of qualifying charges on the total final pre-tax Master Bill. The rebate is applicable only on eligible guestroom, food and beverage (on non-labor costs) and meeting facility charges associated with the event. Other incidental charges incurred at any hotel restaurants, shops, spa and golf that are not stated in the sales contract and applied to the total final Master Bill are not covered by this offer. Qualifying charges do not include any surcharges, gratuities, hotel fees, taxes or third-party charges by contractors

As partners in the commitment to **MEET AND BE GREEN**, we agree to all of the above terms.

Name \_\_\_\_\_

Company \_\_\_\_\_

Date \_\_\_\_\_

Name \_\_\_\_\_

[Hotel Name] \_\_\_\_\_

Date \_\_\_\_\_

- PROVIDE MEETING INFORMATION IN ADVANCE AND REDUCE THE USE OF LAST MINUTE RESOURCES**  
Event orders and Group Detail Report will be finalized ten days prior to arrival, with minimal changes.
- RECYCLE DURING YOUR PROGRAM**  
Group is committed to using recycling bins provided by the hotel at all functions, meetings, offices and guest rooms. Recycling services vary by property.
- HAVE YOUR MEETING MATERIALS PRINTED LOCALLY**  
The hotel will provide a list of recommended environmentally preferable printing services (e.g., FSC-certified or recycled paper) and assist in coordinating printing and determine suppliers as needed.
- MINIMIZE SHIPPING TO AND FROM THE MEETING**  
No more than one pallet of materials will be shipped to the hotel for each 100 rooms occupied on peak night and no more than 1/2 pallet of materials will be shipped home.
- PLACE MEETING MATERIALS, PADS AND PENS IN A CENTRAL LOCATION**  
Attendees will have the option to select only the materials that they need for the meeting rather than hav
- ELIMINATE USE OF PLASTIC, DISPOSABLE WATER BOTTLES**  
Group will purchase reusable water bottles and use filtered or infused water stations at all functions to reduce waste
- ELIMINATE THE USE OF OTHER DISPOSABLE PRODUCTS AT MEETINGS**  
Exceptions given for boxed meals and poolside service.
- SET REASONABLE ROOM TEMPERATURES**  
Depending on the season, a set meeting room temperature will be agreed upon and no daily adjustments will be made.
- SELECT FOOD AND BEVERAGE ITEMS FROM OUR SEASONAL BANQUET MENUS THAT FEATURE LOCALLY GROWN AND SOURCED PRODUCTS**
- ATTENDEES STAYING IN GUESTROOMS WILL REUSE SHEETS AND TOWELS DURING THEIR STAY TO CONSERVE WATER AND ENERGY**  
In-room cards outline the specifics of our linen and towel re-use policy.